

# EAGLE CREEK COMMUNITY ASSOCIATION

## BUILDING & EXTERIOR CHANGE REQUEST

This form is to be completed by the owner or contractor for exterior changes, alterations, or construction on any homeowner's lot. The documents of the Eagle Creek Community Association state that approval by the Board of Directors must be obtained before any work can begin. Examples are: swimming pools, spas, awnings, shutters, new construction, and changes of exterior color, roof replacement, driveway coatings, major landscaping or any changes in the exterior of your property. All new construction and/or additions must be accompanied by blueprints.

### LOCATION OF PROPOSED PROJECT

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Date \_\_\_\_\_

### TYPE OF PROPOSED PROJECT

\_\_\_\_\_  
\_\_\_\_\_

Commencement Date \_\_\_\_\_ Completion Date \_\_\_\_\_

### TO ACCOMPANY THIS FORM:

- A. Blueprints of new construction and/or additions
- B. Plot plan of lot showing location of proposed addition
- C. If a screen enclosure is proposed, the height and color should be noted on the plan.
- D. If re-roofing, include a color sample.
- E. If re-painting, the brand name of the paint and sample colors with overall and trim colors indicated.

### RETURN COMPLETED FORM TO:

American Property Management Services, LLC  
8825 Tamiami Trail E.  
Naples, FL 34113  
Or email to eaglecreek@americanpms.net, or fax to 239-774-0112

BOARD OF DIRECTORS ACTION: Approve \_\_\_\_\_ Disapprove \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

President / Vice President \_\_\_\_\_ Date \_\_\_\_\_

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ARC RECOMMENDATION APPROVE \_\_\_\_\_ DISAPPROVE \_\_\_\_\_ DATE \_\_\_\_\_

COMMENTS \_\_\_\_\_

ARC CHAIRMAN \_\_\_\_\_ DATE \_\_\_\_\_

**You will be notified in writing of the Board's action  
Thank you for your cooperation.**